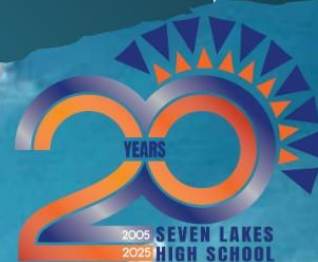


2024-2025

SEVEN LAKES ORCHESTRAS

LEGACY OF EXCELLENCE



The idea is not to live forever, but to create something that will.

— Andy Warhol



ORCHESTRA HANDBOOK

2024-2025

A handbook for the orchestra at:

Seven Lakes High School

9251 South Fry Road

Katy, Texas 77494

Orchestra Office: 281.237.2923

<http://www.sevenlakesorchestras.org>

TEACHING STAFF AND ADMINISTRATION

Orchestra Faculty: Desirée Overree, Sean Carlton, and Sean Kime

Band Faculty: John Mays, Kyle Witty, Brody Wadkins, and James Vinson

Choir Faculty: Klint Jordan and Dr. Jake Taylor

Theater Faculty: Emily Rickford and Austin Oliver

Fine Arts Secretary: Stephanie Click

KISD Executive Director of Secondary Music: Damon Archer

KISD Assistant Director of Secondary Music: Susan Chiboroski, Lakeisha McGowan,
and Laura Simonaux

KISD Music Department Secretary: Cynthia Tabor

KISD Financial Secretary: Kerrie Smith

KISD Private Lesson Secretary: Laura Bich

SLHS ORCHESTRA STUDENT LEADERSHIP TEAM

President: Jenna Lee

Vice-President: David Wang

Secretary/Historian: Annie Zhou

Librarians: Arjun Baviskar, Erica Zhang (Head Librarians), Alvin Molokwu, William Park,
Daniel Ricks, Shailesh Satewar, Alan Yue

Logistics Team: Nikhil Bharadwaj (Manager), Winston Lee, Emily Lo

Public Relations Team: Ximena Alcazar and Debbie Chen (Chairs), Vignesh Hamsaggada,
Shreyo Ghosh, Hyma Kamdar, Yasmine Li Jiang, Hannah Parra Sabogal

Freshmen Representative: to be selected Fall semester

Cover art provided by Jenna Lee and David Wang

TABLE OF CONTENTS

Program Structure	Page 4
Auditions and Placement, Mission Statement, and Goals	Page 5-6
Classroom Materials, Music	Page 6
Student Assessment	Page 7
Sectionals, Rehearsals, Attendance	Page 7-8
Grades, Assessments, and Eligibility	Pages 9-11
Independent Practice and Private Lessons	Page 11
Rules and Expectations	Page 12
Code of Conduct	Page 12-13
Uniforms and Garment Bags	Page 13
Instrument Maintenance and Insurance, Fees	Page 14
Seven Lakes Orchestra Parents Association	Page 14
Extracurricular Competitions, Letter Awards	Page 15
Out-of-town Trips	Page 15
Remind Information	Page 16
My Music Office Instruction Guide	Page 17
Authorization to Consent of Travel and Treatment	Page 18
Fee Summary Sheet and Handbook Acceptance Agreement	Page 19

Both the KISD Course Fees and Activity Fees should be paid by
Friday, September 20th, 2024.

If you are a using a school instrument (cello/bass), those fees and
forms are due **Friday, September 20th, 2024.**

PROGRAM STRUCTURE

The Seven Lakes Orchestras are divided into seven string orchestras. The size of the total group has prohibited us from meeting together on a daily basis. Just as there are different levels in other subject areas, it is also necessary to have different levels within the Orchestra program. All orchestras are equally important performing organizations. The orchestras are Sinfonia, Cambiata, Lyrica, Serenata, Arietta, Philharmonia, and Camerata. From time to time, these orchestras combine to form larger ensembles.

- **Camerata** is comprised of students who are experiencing high school orchestra for the first time, or students needing reinforcement in fundamental reading and performance skills. Camerata will be combined with other ensembles for much of the school year. The ensemble may participate in UIL Concert and Sight-Reading Evaluation, and students are encouraged to participate in UIL Solo and Ensemble Contest. No audition is required for membership in this ensemble.
- **Philharmonia** is an auditioned ensemble comprised of students who have demonstrated developing skills of proficiency on their instrument. Students from this ensemble are encouraged to participate in UIL Solo and Ensemble Contest. Students are required to participate in UIL Concert and Sight-Reading Evaluation.
- **Arietta** is an auditioned ensemble comprised of students who have demonstrated intermediate skills of proficiency on their instrument. Students from this ensemble are encouraged to participate in UIL Solo and Ensemble Contest. Students are required to participate in UIL Concert and Sight-Reading Evaluation.
- **Serenata** is an auditioned ensemble comprised of who have demonstrated advancing skills of proficiency on their instrument. Students from this ensemble are encouraged to participate in UIL Solo and Ensemble Contest. Students are encouraged to participate in UIL Concert and Sight-Reading Evaluation.
- **Lyrica** is an auditioned ensemble comprised of advanced students developing their sight-reading and intonation skills. Students from this ensemble are encouraged to audition for Region and are required to participate in UIL Solo and Ensemble Contest. Students are also required to participate in UIL Concert and Sight-Reading Evaluation. A weekly afterschool rehearsal takes place each Thursday from 3 to 4:30p.
- **Cambiata** is an auditioned ensemble comprised of students with well-developed tone production, excellent proficiency in intonation and rhythm, and a good academic record. Students are required to participate in both UIL Concert and Sight-Reading Evaluations and in UIL Solo and Ensemble Contest. Students have an additional 2-hour rehearsal after school, which takes place from 3 to 5p on Tuesdays. This ensemble is the non-varsity string ensemble but is one-half of our varsity-level **Symphony** Orchestra.
- **Sinfonia** is an auditioned ensemble and the varsity string ensemble. Students in this orchestra are advanced musicians who have strong proficiency skills and a good academic record. The ensemble competes at both UIL Concert and Sight-Reading Evaluations. Students are required to participate in the TMEA All-Region Orchestra Audition process and are required to enter the UIL Solo and Ensemble Contest. Members are required to attend a rehearsal on Monday evening from 5p to 7p throughout the school year and are one-half of the **Symphony** Orchestra.
- The **Symphony Orchestra** is comprised of the string players from **Cambiata** and **Sinfonia** Orchestras. Together, with selected Wind Symphony students, they will perform advanced literature in preparation for UIL Concert and Sight-Reading and Honor

Orchestra Competition. Students are required to perform at Symphony concerts throughout the year and at UIL Concert and Sight-Reading Evaluations. Rehearsals for this ensemble are on Monday nights from 5 to 7p, and on other selected days throughout the school year.

AUDITIONS AND PLACEMENT

Placement into the orchestras is by audition during the previous spring semester, consisting of a student-selected work and scales chosen by your conductor, and director recommendation. In addition to the audition, citizenship, effort, and conduct are large factors in your conductor's final decision in determining personnel.

SEVEN LAKES ORCHESTRA MISSION STATEMENT

The Seven Lakes High School Orchestra Program goals include increasing the standard of excellence and the level of difficulty in musical performances each year, increasing the numbers of students involved in the orchestra program, and working toward a more unified organization. Additionally, the Seven Lakes Orchestras encourage each student to be an effective communicator, academically prepared, a leader, a responsible citizen, and a productive and continuous learner in the "Portrait of a Katy ISD graduate." Finally, in line with Katy ISD's Five-District Goals, the orchestra program encourages student growth and success, a safe and orderly learning and working environment, community engagement, effective and efficient operations, and organizational improvement.

GOALS

The Seven Lakes Orchestra has a tradition of excellence as well as continuous improvement. This would not be possible without the practice of regular self-examination by the faculty. Each year we focus on two major goals; one is a character goal and the second is a technical goal.

Since our opening, the Seven Lakes Orchestras have consistently been large but with each member contributing to the whole. We were inspired by the fact that Seven Lakes HS is celebrating our 20th anniversary and selected a "Legacy of Excellence" as this year's theme. This is exemplified by the quote "The idea is not to live forever, but to create something that will" from noted artist and cultural icon, Andy Warhol.

Previous Years' Technical Goals

05-06:	perfect tuning, basic bow technique
06-07:	increasing potential through teamwork, tone production
07-08:	advanced bow technique
08-09:	efficient rehearsal technique
09-10:	terminology and theory
10-11:	master musicianship and communication
11-12:	efficient rehearsal technique and tone production

12-13:	developing musicianship
13-14:	improving and advancing left hand technique
14-15:	improving sight-reading and rhythmic skills
15-16:	tone production and musical movement
16-17:	perfect tuning and aural skills
17-18:	improving classroom and rehearsal etiquette
18-19:	developing sight-reading and rhythmic skills
19-20:	developing and integrating technology into daily practice; practicing mindfulness
21-22:	refining and enhancing ensemble skills.
22-23:	reinforcing fundamentals
23-24:	flawless intonation and personal accountability
24-25:	strength in tone and mature musical expression

CLASSROOM MATERIALS

- Instrument, bow, and accoutrements in good, working condition.
- 1" black binder with 5 labeled index tabs, notebook paper, pencil/highlighter.
 - Students in the Symphony should have an additional red and blue pencil.
- Standalone tuner. Cell phone tuning apps are not permitted.
- Device for recording assessments.

MUSIC

All music performed by the Seven Lakes Orchestra is provided by the school district or booster club. The student usually provides music used for extra-curricular purposes. When originals are used, they will remain the property of the Seven Lakes Orchestra. Students are expected to take good care of the music. Markings should be made in soft, lead pencil. Originals will be collected during the first class following a performance. If photocopied music is used, it needs to be kept in a black three-ring binder, provided by the student. Students are required to have index tabs clearly labeled. The school provides only one copy of the music. Any extra copies need to be paid for by the student. After each performance, these photocopies will be destroyed.

Each student is expected to have his or her own personal copy of the music at every class and/or rehearsal. Even when a stand partner's copy of the music is being used, each student needs their personal copy of the music to make markings. Do not assume that if your stand partner's music is marked, yours will be as well. Furthermore, don't assume that you will remember them next time. Everyone needs to mark his or her music. From time to time, there will be an unannounced grade given for this.

Additionally, students auditioning for TMEA events must own original copies of the etude books. Students competing for UIL Solo and Ensemble Contest must submit original scores of the work(s) that they are performing.

STATEMENT OF STUDENT ASSESSMENT

In order to succeed in the orchestra, a student should demonstrate two things:

- *A willingness to improve their musical skills, and*
- *A work ethic that will improve the orchestra team.*

It would not be fair to assess a student's progress based solely upon playing abilities. Those born with higher natural skills would have an unfair advantage over those who really have to work hard at playing their instrument. Instead, several things can come into account, including:

- *An improvement in overall performance skills,*
- *Being on time to class and rehearsals,*
- *Attitude toward other students as well as the conductors,*
- *Willingness to accept comments that are designed to help,*
- *Willingness to help with daily functions of the orchestra, and*
- *A spirit that is positive toward the image of the orchestra program.*

AFTER SCHOOL SECTIONALS, REHEARSALS, AND CLINICS

Each section within each orchestra plays a different part with unique technical and rhythmic demands. To address these instrumental and individual differences, sections rehearse after school. Sectionals will be held almost every week, with each section choosing the day and time slot that best fits their schedule. Think of this as a **bonus**, free, small group lesson! Members of Cambiata and Sinfonia Orchestras are required to attend after school sectionals; these start the second week of school.

Since the Seven Lakes Orchestras meet during seven separate class periods each day, it will be essential that we have regular rehearsals outside the school day. These rehearsals are the only time where we can rehearse as a full group in order to prepare for combined concerts. Please plan to attend all of them and to arrive well before the start time so that you can tune and warm up. Students who are not ready to play at the start of rehearsal will lose points in their grade - *three points per minute late*.

- *Monday Night Rehearsals (MNR, 5-7p) for Sinfonia start August 19.*
- *Tuesday Afternoon Rehearsals (TAR, 3-5p) for Cambiata start August 20.*
- *Thursday Afternoon Rehearsals (ThAR, 3-4:30p) for Lyrica members start August 22.*
- *Monday Night Rehearsals (MNR, 5-7p) for all students except Lyrica start November 11.*

To make last-minute adjustments and preparations for concerts, specific orchestras will have scheduled dress rehearsals. While it is not necessary to wear uniforms to these rehearsals, a final run-through of the music will be a large part of this time. Again, these are required functions and a double minor grade.

Finally, clinics are held in preparation for special concerts or competitions/evaluations. These double minor grades are held with a hired, special guest conductor.

Grades are assessed for attendance at after school rehearsals. Students are still required to submit the Absence Notification Form two weeks ahead of time. However, excessive absences will impact the concert grade (double major grade). One unexcused absence will deduct 10 points from the concert grade. Two unexcused absences will deduct 20 points from the concert grade. Three unexcused absences will exclude the student from the performance, with no opportunity for a make-up assignment.

ATTENDANCE

Orchestra activities are planned so that the least number of activities will conflict. All students are encouraged to participate in as many activities as they wish, but at the same time, orchestra members are expected to participate in all orchestra sectionals, rehearsals, and performances, remembering that a grade is given for each event.

IMPORTANT: In the event of any conflict, the student has the responsibility of submitting this signed form stating the reason for the conflict. Forms that have not been submitted at least two weeks before the orchestra event may not be considered. Rescheduled or unexpected conflicts that occur within the two-week time frame will be considered according to their circumstances. This form does not automatically excuse an absence. Each case will be considered individually and privately according to its circumstances. Students who miss three rehearsals or sectionals within a given concert period will be excluded from playing the concert due to excessive absences. Those that fall into this category will be given a zero for the Concert grade, with no opportunity for a make-up assignment.

All concert absences must be made up and it is the student's responsibility to obtain the makeup assignment. Only excused absences will be given full credit. Note: an absence from a performance will result in the lowering of at least a letter grade for the six weeks. The attendance guidelines do not apply to social events.

THE FORM MUST BE SUBMITTED TO YOUR TEACHER OF RECORD DIRECTLY.

For concerts, only excused absences will be allowed to be made up. It is the student's responsibility to obtain the makeup assignment. Last minute excuses cause problems in scheduling and may not be excused. The only exception would be a student illness or death in the family. Not having a ride to an orchestra function does not qualify a student for an excused absence. If this occurs, please try to get a ride from another student. As a last resort, call the orchestra office to inform us. Please make efforts to ensure that you have reliable prearranged transportation to all activities. ***Note: an unexcused absence from a performance will result in the lowering of at least a letter grade for the six weeks.***

Sectional and rehearsal absences are the responsibility of the student and must be communicated to their Director.

Should a child miss any class because of an orchestra absence (i.e., field trip or extracurricular activity), then those assignments done in class are due at the next class meeting. Work assigned prior to the absence(s) is due on the first return day, including tests.

The attendance guidelines do not apply to social events.

GRADES

Katy ISD uses Home Access Center. Both students and parents can access grades for every class at any point in time. Students will be awarded points based upon the scale below. At the end of each six weeks grading period, points awarded can be divided into the points available to compute the average.

Table of Grade Points

<u>ACTIVITY</u>	<u>PERCENTAGE</u>
Major Grades <i>This includes performances (double grades), both playing and written tests, and stage set-up crew.</i>	50%
Minor Grades <i>This includes minor playing and written quizzes (announced and unannounced), sectionals and rehearsals, UIL and TMEA preparation grades.</i>	35%
Other Grades <i>This grade includes having instrument, pencil, music, and other necessary equipment at your stand when the bell rings. Additionally, worksheets and other homework assignments will fall into this category.</i>	15%

Late work will be accepted for Major Grades, but with a 20-point deduction for each day it is late. The Orchestra program will also accept late Minor Grades with a 20-point deduction for each day it is late; however, sectionals, rehearsals, and pop quizzes are not accepted late. The Fine Arts Department policy is that late work for Other Grades is not accepted. The lowest Other Grade per six weeks will be dropped.

Extra credit is always available. Attendance at a professional-level performance such as a professional opera, orchestra, or other symphonic performance will earn you three points on your six weeks average. Attendance at a college-level concert or performance will earn you two extra credit points. Attendance at a high school event such as a local high school's orchestra concert or musical will earn you one point. There is a maximum of six points (extra credit) per six weeks. Students must turn in the ticket and program from the performance in order to receive extra credit points.

QUIZZES, TESTS, AND EXAMS

Quizzes may be written or performance grades and are generally assigned 3 to 5 days before the due date. They may be announced or unannounced (i.e., pop quiz).

Tests will consist of an assigned excerpt from the orchestral repertoire of the upcoming concert, or a solo assigned by your conductor. Tests will generally be given every other week. Additionally, written tests may be administered. Performance assessments are usually pre-recorded and graded outside of class time.

Tests will be accepted by only one method: through upload through Canvas. Students may access Canvas using a computer, or the app on their smartphone or tablet. Students may upload their performance test grades using the recording device on a phone or tablet, or via computer. Students that

do not have access to a smartphone, tablet, or computer with recording capability should contact their director immediately.

Grades sent through email will not be accepted.

At the directors' discretion, students may be asked to memorize and perform small portions of their repertoire for a grade. This is to ensure that the necessary time is being invested on sections of music that may be difficult to learn individually, or to put together as an orchestra. Students will have advance notice of these tests or quizzes.

Semester exams can be regarded as more important since they will be broader in scope, thus weighing more in the grade averaging process. Semester exams are designed to measure the independent and cooperative musical thought processes and abilities of the student. Accordingly, in many cases, the semester and final exams may be independent projects. In other words, class time will not be used to specifically review the exam; however, students should feel free to ask specific questions regarding the exam. In most years, the first semester final exam involves the performance of an ensemble (Camerata Orchestra members may perform literature and scales selected by their director), and the second semester final exam involves the performance of a solo. Ensembles will be determined by your conductor and will rehearse during class periods.

Seven Lakes High School's retest policy states that students who fail a test grade (only) will be allowed to retest for a higher grade. The policy states:

- *If a student makes a failing grade on any assignment in the major grading category, the student is allowed to retest or redo the test or assignment for a maximum grade of 70%.*
- *The new test or assignment may be different from the original.*
- ***Student should have no 0's in grade book for current grading period.***
- *Student must attend a tutorial session before a retest.*
- *Retest/redo must occur before next major test/project.*
- *PLC will determine the days and locations for retesting and provide a monitor teacher for written tests.*

ELIGIBILITY

Senate Bill 1 mandates that students who participate in extracurricular activities such as contests and field trips must receive a grade of no less than 70 in each of their classes. Grades will be checked at the end of each six weeks grading period. **At that time, any student who fails a class will not participate in any field trip or contest for the next three-week period.** After three weeks, grades for these students will be checked again. If the student is passing ALL classes at that time, they will become eligible at 2:35pm seven days after the grades are checked. If all grades are not passing at the three-week progress report time, the student remains ineligible for the remainder of the six weeks. (KISD has approved a list of advanced placement classes that are exempt from this eligibility rule.)

Unless an admission fee is charged, all concerts fall under the category of curricular activities (part of the course requirement) and are not subject to eligibility requirements. The following activities are considered extracurricular, and eligibility becomes an issue: Masterworks concerts, school musical, events associated with the All-State Orchestra Process (i.e., Region, Area, or State), and UIL Solo & Ensemble Contest. UIL Concert and Sight-Reading Evaluation is excluded from the "no pass-no play" rule (passed in April 2020).

It is very important that each student maintains passing grades in all classes in addition to orchestra. Most orchestra activities are curricular. However, any student who is not passing any class may not participate in any extra-curricular activity of the orchestra during that six-week period. To maintain eligibility, students who participate in extracurricular activities must not have any report card grade

recorded as "I" (Incomplete). **An "I" on a report card or progress report has the same impact on eligibility as an "F."**

If you are having trouble passing a class, please notify your teacher. Don't be afraid or embarrassed to ask for help. Seven Lakes faculty and students strive to help each other succeed.

We expect each member of the Seven Lakes Orchestra to do all work necessary to pass all classes. **A reminder - your grades in all your classes help determine your placement in orchestra.**

Additionally, many students and parents are unaware of the "10-Day Rule" which limits extracurricular absences to a total of ten days. Under this rule, students may miss a maximum of ten days in each class period, per academic year.

INDEPENDENT PRACTICE

Individual home practice is an integral part of any musician's learning process. It is very important to the state of the orchestra that effort is being made by each student to be responsible for learning individual parts outside of the classroom. Ideally, class meetings and rehearsals are not to be used as a practice session, but as time for working out ensemble concerns.

The Seven Lakes Orchestra is a great orchestra because of the quality teaching you have received in the early years of your musical education. It becomes a superior orchestra when all members put hard work into it. Just as any other class, if there is a problem in the music that you cannot handle, please talk to your conductor.

PRIVATE LESSONS

In a program this large, it is impossible for teachers to meet the individual needs of each student. With private lessons, participating students can have the luxury of extra help on a one-to-one basis. Students desiring private lesson instruction must complete a student application, available from the director, and return it to the director.

Lesson costs vary according to a fee structure determined by the Fine Arts Department of Katy ISD, per half hour lesson, where:

Level 1 = \$22

Level 2 = \$24

Level 3 = \$26

Level 4 = \$28

Applications and further information can be obtained from the orchestra office. Lesson slots and times are honored on a first-come, first-served basis. It would be to your benefit to register early, as time slots and studios fill early.

It is important that the student/parent obtain all contact information from the instructor (phone, email, etc.) in the event a lesson must be missed. Unexcused absences from lessons will be charged the full lesson price.

In addition, private lessons are available through qualified personnel in the Greater Houston area, and from area music studios. Consider enhancing your child's musical progress by seeking out a qualified private teacher.

The Seven Lakes Orchestra Parents Association is proud to offer scholarships for private students for students with financial need. Please see a Director for details.

RULES AND EXPECTATIONS

Classroom rules are designed to be simple and easy to follow. They are effective in keeping order during classes and rehearsals only when each member of the orchestra chooses to follow them. They are:

- *When the bell rings, be in your seat with your instrument ready to play and with your music notebook, pencil, and any other necessary equipment on your music stand. Everyone must have their music and a pencil at their seat every day.*
- *Respect the property of other individuals. This includes instruments as well as music. You do not have permission to use anyone else's instruments or materials. Please do not assume that you do.*
- *No food, drinks, or gum is allowed in the orchestra room.*
- *Be respectful to everyone in the room – that includes when and how you talk.*
- *Follow instructions the first time they are given.*
- *No electronic devices are permitted: no cell phones, no laptops, no tablets.*

Students are expected to abide by the classroom rules. Failure to do so will result in a Discipline Referral. Please check your Katy ISD Student Code of Handbook for further information.

CODE OF CONDUCT

Any organization is judged, in the eyes of others, by the actions of its individual members. Whenever you dress in an orchestra uniform or wear other orchestra identification (letter jacket, ork shirt, etc.), your actions reflect on the entire orchestra. ALWAYS conduct yourself in such ways that bring only CREDIT to yourself and your orchestra. ALWAYS conduct yourself with pride.

- *Selected Performances* – If, as a member of the Seven Lakes Orchestras, you have earned a position in an honor group (Region Orchestra, All-State Orchestra, etc.), all Seven Lakes Orchestra rules, regulations and guidelines will apply to that function.
- *KISD Telecommunication Device Policy* – Although KISD has mandated that students are allowed to use such devices, the Seven Lakes Orchestra policy is that upon entering the rehearsal space, these devices will be silent for the duration of the rehearsal. Students will put away these devices and their accessories before entering the rehearsal space. Teachers also have the right to prohibit use of devices at certain times or during designated activities (i.e., rehearsals, concerts, or clinicians) that occur during and after the school day.
- *KISD Electronic Media Policy* – All students are expected to adhere to the Katy ISD Discipline Management Plan and Student Code of Conduct. In addition, sponsors and coaches of extracurricular activities, including but not limited to honor societies, Student Council, cheerleaders, dance teams, theatre art groups, choirs, interscholastic athletics, and marching band, may develop and enforce standards of behavior that are higher than the Katy ISD Discipline Management Plan and Student Code of Conduct and may condition membership or participation in the activity on adherence to those standards. Extracurricular standards of behavior may take into consideration conduct that occurs at any time, on or off school property. Students assigned to in-school suspension (ISS), out-of-school suspension (OSS), the

District’s disciplinary alternative education program (DAEP), or juvenile justice alternative education program (JJAEP) may not attend or participate in any school activity on or off campus during the period of the suspension or placement. This prohibition includes attending practice, sectionals, and rehearsals as well as participating in athletic competitions, concerts, etc. In some cases, these disciplinary consequences may result in the student being removed from office or prevent membership. Students suspended or placed in a DAEP or JJAEP are not allowed to participate in any activity until the day following the last day of the assignment. Students involved in extracurricular activities should review the guidelines for the specific organization to determine if there is any other impact related to a disciplinary consequence. Higher standards of conduct are expected of students representing the district’s extracurricular activities which are considered a privilege. Students may be asked to sign a written contract agreeing to adhere to a higher standard of conduct as outlined by each individual group. Groups that will be affected will include, but not be limited to, cheerleaders, dance teams, athletes, National Honor Society, Student Council, and musical and theater groups. Any student member of an extracurricular organization or campus club (e.g. band/dance team/cheerleader/athlete/Student Council, etc.) representing themselves, or their organization, in an unfavorable, questionable or illegal manner through electronic media (i.e. Websites, personal home pages, blogs, text messages, chat rooms or similar Websites/files accessible through a server or Internet) or using electronic communication devices (i.e. camera phones, digital photos, electronic descriptions) in such a way as to bring discredit, dishonor, or disgrace on their organization or members of any other school organization including themselves will be subject to the disciplinary actions determined by appropriate school officials and/or organization sponsors/directors/coaches, including probation or dismissal from the organization.

UNIFORMS AND GARMENT BAGS

For all concerts, students will wear the appropriate uniform. Part of each performance grade will be based upon how you wear your uniform—neatness, alterations, cleanliness, etc. If there are any alterations needed to make your uniform look better, you may have them done provided that they are temporary alterations, and no fabric is cut- **AT ALL!** Students in the Symphony Orchestra (Cambiata and Sinfonia) are also required to own an additional student-supplied uniform. This less formal attire is all black, with (at least) ¾ sleeves and long skirt or pants. Please see MsO for any questions regarding this.

Informal uniforms will need to be purchased by the student. These will be available at the beginning of the school year. The formal uniforms are provided by the school district, except for tuxedo shirt, socks, hose, and shoes. Under no circumstance is anyone allowed to wear boots, tennis shoes, or sandals of any kind with the formal uniform. All students who wear head coverings for personal reasons are required to ensure that the coverings are solid black to maintain uniformity with the concert attire.

Students that are new to the program are required to purchase a Seven Lakes Orchestra Garment Bag.

Informal Uniform:	orchestra t-shirt, blue jeans
Formal uniform (gowns):	black dress and bra, black hose, and black dress shoes
Formal uniform (tuxes):	black tuxedos, black bow ties and cummerbunds, white tuxedo shirt, black socks, black dress shoes
<i>Students wearing additional head coverings should ensure that they are black in color.</i>	

INSTRUMENT MAINTENANCE AND INSURANCE

Students are required to own all accessories associated with their instrument. This includes a music stand for home practice, shoulder rests, rosin, roc-stops, polishing cloth, mute, replacement strings, pencil, highlighter, tuner, and a one-inch black binder with index tabs. Students are required to own and use an electronic tuner as well.

Cellists, bassists, and harpists may opt to use an instrument provided by the campus. These instruments require an \$100 maintenance fee that is made payable to Katy ISD. Students will be billed directly through Katy ISD.

Although it is not compulsory, instrument insurance is highly recommended. This may be available through your homeowner's policy.

FEES

Katy ISD has stipulated that a portion of the student activity fees will be paid directly to the district. This Course Fee is \$50 and will be paid through the online portal called Pay 'N Go. This portion covers transportation for field trips, publication costs, t-shirts, and supplies.

The remainder of the fees will be paid to our boosters, the Seven Lakes Orchestra Parents Association, also known as SLOPA. The remaining **\$150 Activity Fee** consists of the formal uniform maintenance fee, clinician fees, and supplies. Finally, new students will purchase the Seven Lakes HS Orchestra garment bag (\$35). This garment bag is a one-time purchase and can be used for all four years of the students' tenure in orchestra.

Students will purchase the **Seven Lakes Orchestra garment bag (\$35)**. Students purchasing the garment bag will not need to purchase again; this should be kept for their 4 years at SLHS.

**This applies to the district-issued, formal uniform.*

***As part of the Informal Uniform, the **Orchestra Shirt needs to be purchased for \$15.00**. Additional shirts for family members and supporters are also available.*

Families in need of financial assistance may contact the director if they have special needs. SLOPA has a scholarship program which is available to those families that demonstrate need.

SEVEN LAKES ORCHESTRA PARENTS ASSOCIATION

The Seven Lakes Orchestras are supported by their booster club, the Seven Lakes Orchestra Parents Association. Board Members meet monthly beginning in the fall semester. Meetings will take place on the following dates in the Seven Lakes Orchestra Room. The purpose of these meetings is to organize volunteers and fundraising, and communicate these arrangements for orchestra events such as chaperoning activities, uniforms, fund raising etc.

Tuesday, August 13th, 2024

Ork Room

Tuesday, September 10th, 2024

Ork Room

Tuesday, October 8th, 2024

Ork Room

Tuesday, November 12th, 2024	Ork Room
Tuesday, December 10th, 2024	Ork Room
Tuesday, January 14th, 2025	Ork Room
Tuesday, February 11th, 2025	Ork Room
Tuesday, March 4th, 2025	Ork Room
Tuesday, April 8th, 2025	Ork Room
Tuesday, May 6th, 2025	Ork Room
Tuesday, June 10th, 2025	MsO's House

EXTRACURRICULAR COMPETITIONS

All students are encouraged to participate in competitions outside the scope of the classroom experience. The Seven Lakes Orchestra has been represented well in these types of contests and has enjoyed the successes of individual as well as collective performance.

For example, many students elect to participate in UIL (University Interscholastic League) events, such as solo and ensemble and state solo and ensemble contests. TMEA (Texas Music Educators Association) sponsors auditions for the Region 23 and All-State Orchestras. Additionally, there are several concerto competitions in the area sponsored by community youth groups and local, state, and national music associations. Additionally, there are several youth orchestras in the Houston area that meet weekly and perform throughout the academic year.

Students will not receive extra grade points for participating in any of these activities. Furthermore, participation in any of these events cannot interfere with any work which is required for the class. Students desiring extra help in preparing for these events should see your conductor to schedule an appointment.

LETTER AWARDS

The district policy states that in order for a student to earn a letter jacket, the student must earn a minimum of 15 points in one activity (orchestra). A student may earn only one jacket in high school but may earn additional letters in additional areas of activity in subsequent years. This award will be a patch designed to denote the year and activity of the award. Jackets orders are taken throughout the year. The requirements for earning a letter jacket can be found in the Modules section of Canvas.

OUT-OF-TOWN TRIPS

Almost every year, during the spring, the Seven Lakes Orchestra sponsors a trip to an out-of-town destination. All trips are approved by the administration of KISD and Seven Lakes. However, Katy ISD policy states that once every four years, the Orchestras have the opportunity to travel out of state. This year, we will be traveling to Dallas to perform at the Meyerson Symphony Center.

More information regarding the Spring trip will be addressed under a separate cover and is available on both the Charms website and on Canvas.



A fantastic reminder tool for all students to subscribe to short text messages reminders. Standard carrier rates apply. All students should text their class (followed by the ampersand), at the number printed.

Enter this number
81010
with this message
@camerata6

Enter this number
81010
with this message
@philharmo6

Enter this number
81010
with this message
@arietta02

Enter this number
81010
with this message
@serenata7

Enter this number
81010
with this message
@lyrica5

Enter this number
81010
with this message
@cambiata3

Enter this number
81010
with this message
@sinfonia4

ENTIRE ORCHESTRA

Enter this number
81010
with this message
@slorkstu

Parents

Enter this number
81010
with this message
@slorkpar

Welcome to My Music Office

Dear Families,

We are thrilled to have partnered with My Music Office to give you online access to information about your student's participation in our music program. Please follow these steps to access your account for the first time:

1

Visit the Website

Open your web browser and go to www.mymusicoffice.com.

2

Locate the Family/Booster Login

On the homepage, find the Family/Booster Login section in the center of the landing page.

Family/Booster Login

Username:

Password:

Login

[Forgot Your Login Information?](#)

3

Login with Your Credentials

- Use the username and password provided to you.
This will be emailed to you.
 - **Username:** SLO + [first initial] + [last four digits of student ID]
 - Your default temporary password is: **123456**
- **Example:** Student **Joan Smith** with ID Number **K1234567** would have username: **SL0jsmith4567**
- If this is your first time logging in and your password is provided, you will be prompted to reset your password upon logging in.

!

Forgot Your Password?

If you have set a personal password and cannot remember it, click on the "Forgot Your Login Information" link below the login area to reset your password via email.

Parent/Guardian Authorization for Regular Extracurricular Travel And Consent to Emergency Treatment of Student

Student's Last Name	First Name	Middle Name	Grade Level
Extracurricular Activity			School Year

As the parent/guardian of the above-named student (or adult student), I grant permission for my child (or me) to travel and participate in all regularly/routinely scheduled activities of the designated extracurricular group for the current school year. I understand that all students are required to ride to and from all school-sponsored activities in District-provided transportation according to Board Policy FMG. An exception may be granted for a student to be released to the custody of his/her parent at the completion of the activity if a written request is received and approved prior to the trip. It is understood that a separate permission slip will need to be completed for any additional activities requiring travel in order for my child to participate.

It is understood that neither the Katy Independent School District, nor any of its trustees, officers, employees, or organization sponsors are liable for any accident or injuries that may occur to the above-named student as a result of any aspect of his/her participation on these trips.

I acknowledge that in case of an emergency, illness, or accident for which a parent cannot be reached, an attempt will be made to reach one of the emergency contact people listed below. However, if no one can be reached, I authorize the school officials to take whatever action is deemed necessary in their judgment, for the health of my child. I will be responsible for any cost in the event my child must be transported by ambulance and receive medical care.

As the parent(s)/guardian(s) of the above-named student, a minor, I/we do hereby authorize a Katy Independent School District staff member(s), to act as my/our agent(s), to consent to any x-ray examination, anesthetic, medical or surgical diagnosis or treatment and/or hospital care which is deemed advisable by, and is to be rendered under, the general or special supervision of any licensed physician/surgeon, whether such diagnosis or treatment is rendered at the office of said physician/surgeon or at a hospital. Parents/guardians will be notified by the district, by the contact information below, of any treatment rendered to the student.

It is understood that this authorization is given in advance of any specific diagnosis, treatment or hospital care being required but is given to provide authority and power on the part of our aforesaid agent(s) to give specific consent to any and all such diagnosis, treatment or hospital care which aforementioned physician/surgeon, in the exercise of his/her best judgment, may deem advisable, prior to any treatment being rendered.

I/We hereby authorize any hospital which has provided treatment to the above-named minor to surrender physical custody of such minor to the agent(s) upon completion of treatment.

It is understood that I/we must assume legal responsibility for any expenses incurred for medical treatment which may not be covered by my/our personal insurance, Medicaid, or Medicare.

Name of Father/Guardian:			(Last)	(First)	(Middle)
Father's Home Phone	Father's Work Phone	Father's Cell Phone			
Name of Mother/Guardian:			(Last)	(First)	(Middle)
Mother's Home Phone	Mother's Work Phone	Mother's Cell Phone			

Insurance Information

Name of Insured Policyholder:			Last	First	Middle
Insurance Company					
Policy Number			Group Number		
Type of Insurance Plan					
<input type="checkbox"/> HMO	<input type="checkbox"/> PPO	<input type="checkbox"/> Medicaid	<input type="checkbox"/> Medicare	<input type="checkbox"/> Other:	

Medical Information

Please note: My child has the following allergies/medical conditions and/or is currently taking the following medications:


--

Signature of Parent/Guardian:	Date
-------------------------------	------

SEVEN LAKES HS ORCHESTRAS

SUMMARY OF FEES

Since there are so many different fees that are associated with the Seven Lakes Orchestras as well as other organizations at the beginning of school, this fee tabulation worksheet is provided for your convenience. Please return this sheet with cash or your check made payable to SLOPA at your mandatory meeting.

<p>ALL STUDENTS</p> <p>KISD Mandatory Course Fee</p> <p>\$50</p> <ul style="list-style-type: none"> Pay through Pay N Go  <p><input type="radio"/> Check here if you pay this fee.</p>	<p>ALL STUDENTS</p> <p>Mandatory Activity Fee</p> <p>\$150</p> <ul style="list-style-type: none"> Pay with either personal check made payable to SLOPA, cash, or by Zelle (slhsorchestra@gmail.com) <p><input type="radio"/> Check here if you pay this fee.</p>	<p>CELLO/BASS PLAYERS</p> <p>District Maintenance Fee</p> <p>\$100</p> <ul style="list-style-type: none"> Pay through Pay N Go  <p><input type="radio"/> Check here if you pay this fee.</p>	<p>FRESHMEN/NEW STUDENTS</p> <p>Garment Bag</p> <p>\$35</p> <ul style="list-style-type: none"> Pay with either personal check made payable to SLOPA, cash, or by Zelle (slhsorchestra@gmail.com) <p><input type="radio"/> Check here if you pay this fee.</p>
---	---	--	--

SLOPA USE ONLY | DO NOT WRITE IN THIS SPACE

Check Number _____ Cash _____

Amount Paid _____ F/S _____

Returning Student New Student



zelle

I have read and I understand the contents of the Seven Lakes Orchestra Handbook. We wish to assume the obligations of the Seven Lakes Orchestras and wish to do the utmost to accomplish its objectives, following its rules and regulations.

Student Signature: _____ Student Name Printed: _____

Parent Signature: _____ Parent Name Printed: _____